

PROGRAM DIRECTORS

MINISTRY: WORSHIP

The Program Director oversees the coordination and administration of all aspects of services and special events including planning, leading, and controlling program activities. They provide direction to the camera crew and production crew while reporting directly to the Worship Ministries Pastor and Technical Lead. The individual in this role is good at multitasking, works well under pressure and can provide clear direction to team members.

REPORTS TO:

- WORSHIP PASTOR

TIME COMMITMENT:

- Scheduled Approximately once per month
- Times: AM Service: Arrival by 8:45 am; PM Service: Arrival by 4:15 pm

RESPONSIBILITIES:

- Accept or decline your role by Thursday for the week on Planning Center Services
- Working closely with the Worship Ministries Pastor and Technical Lead to ensure that all aspects of each service and special event run smoothly;
- Providing clear direction and supervision to a number of individuals during weekly services and special events;
- Ensuring that the camera operators receive ongoing clear direction on camera shots during all services and special events;
- Ensure that all services and special events run smoothly and efficiently;
- Worship Team & Band placement during each service and special event while ensuring camera angles and capture zones are clear and appropriate;
- Starting and stopping the recording of each sermon & special event as required; and,
- Assisting with platform changes for special events.

CORE COMPETENCIES:

- Knows the gospel and takes responsibility for personal development and growth in their relationship with Christ
- Knows basic Bible doctrines, practices spiritual disciplines, & exhibits the fruit of the Spirit
- Supports vision of Cedarview & serves effectively in ministry role
- Works well with the complete Worship Team
- Builds one another up & faithfully stewards their personal giftedness

SERVING REQUIREMENTS:

1. Ages 18 or older
2. Ministry Application Form
3. Personal Interview
4. Criminal Records Check (18 years of age and older, expense incurred by Cedarview)
5. Orientation Training
6. Ministry Agreement
7. Annual Refresher Training